



Governing Board of Brentnall Community Primary School Terms of Reference for the Strategic Development Committee

The purpose of the Strategic Development Sub Committee is to work alongside the senior leadership team of the school to ensure the school makes progress from good to outstanding.

Membership:

The Strategic Development Sub Committee will comprise of at least 3 Governors plus the Headteacher (or Deputy Headteacher).

The Strategic Development Sub Committee may co-opt additional, non-voting members. The Chairperson of the Strategic Development Sub Committee will be elected annually at the first Autumn term meeting.

When the Chairperson is absent, members of the Committee will elect an acting Chairperson. (The Chairperson must be a Governor and must not be employed by the school).

Quorum:

In order for business to proceed, 2 non-staff Governors of the committee and the Headteacher (or Deputy Headteacher) need to be present.

Meetings:

The Committee shall meet as necessary but not less than once per term. It is anticipated that there will be an initial planning meeting of the Committee in September followed by a termly meeting to review the agreed actions and to ensure they are meeting their purpose and aims.

The Chairperson will liaise with the Headteacher (or Deputy Headteacher) prior to each Committee meeting to agree the agenda. An agenda will be circulated at least 7 days before the Committee's meeting date. Committee meetings will be no longer than 1.5 hours duration.

Minutes from the Strategic Development Sub Committee will be shared with all members of the Governing board.

Any member (voting or non-voting) will withdraw from a meeting where they have a pecuniary interest in the matter under consideration.

The Governing Board delegates the following responsibilities to the Strategic Development Sub Committee:

In June 2017, the governing board of Brentnall Community Primary School adopted the principles from the 2017 document "Competency Framework for School Governance"

As such the following principles are delegated to this committee:

1. Strategic Leadership

- a) Setting Direction
- b) Culture, values and ethos
- c) Decision-making
- d) Collaborative Working with stakeholders and partners
- e) Risk Management

2. Accountability

- a) Educational improvement

6. Evaluation

- a) Managing self-review and personal skills
- b) Managing and developing the boards effectiveness



These Terms of Reference will be reviewed annually at the first meeting of each academic year.

Signed Chair of the Committee

Signed Chair of Governors

Date